

THE SCHOOL BOARD OF SARASOTA COUNTY, SARASOTA FLORIDA
SCHOOL BOARD AUDIT COMMITTEE MEETING MINUTES
September 22, 2020

ATTENDEES: Jane Goodwin, Brennan Asplen, Mitsi Corcoran, John Cranor, Nick Guy, Sue Memminger, Michael Pender, Eric Robinson, Chris Stobaugh

GUESTS: Tracy Brizendine, Cindy Beck

HANDOUTS: Evaluation of four (4) RFPs (Request for Proposals)

Meeting called to order at 1:00 p.m.

I. Welcome

II. Review

Tracy Brizendine, Director-Materials Management, reviewed the process of evaluating the four RFPs (Request for Proposals), received in response to the RFP entitled *Operational Auditing Services*. The four proposals provide the committee with good options for selecting a solution that best meets the requirements of the School Board. The proposals were received from the following firms: Carr, Riggs & Ingram (CRI), MSL, RSM and Cherry Bekaert.

Each committee member had previously signed the Conflict of Interest Statement memo and reviewed each proposal and evaluated it for each individual audit focused on: Contract Compliance, Purchasing & Procurement Compliance and Construction.

A lengthy discussion ensued with each committee member sharing his/her evaluation score and pros and cons for each firm. After each member spoke, they received another set of evaluation forms in case they revised a firm's score.

A recess was taken at 1:50 p.m. to tally the scores.
The meeting reconvened at 2:00 p.m.

III. Member Comments

The committee discussed whether to shortlist any of the firms and have them present at the next meeting or decide on a firm at this meeting. The committee chose the firm Carr, Riggs & Ingram (CRI).

Meeting adjourned at 2:07 p.m.

Respectfully submitted,
Kathy Tomkins