

## Directions for Beginning Community Service

Students may begin earning community service hours for Bright Futures eligibility beginning the summer after 8<sup>th</sup> grade. Students must have their community service sites pre-approved in order for the hours to be documented for the Bright Futures Scholarship. Following the steps below will allow students to have their community service sites pre-approved.

1. Log onto the Sarasota County Schools Website.
2. Click on the “Parents and Students” tab.
3. Under “Other Resources” click on “High School Community Service”. Read this page thoroughly.
4. Click on “Students applying for the first time Click Here”. Read thoroughly and move on to the next steps.
5. We suggest that students add at least one community service organization. These community service organizations will not be notified that a student is interested in volunteering. Students will need to reach out to each organization to begin volunteering.

If students need to re-enter the site, the student username is their N number, and the password is our school number “0021”.

Ms. Halcomb and Ms. Byington will approve the student community service applications.

Please use the log sheets to document community service hours.

We suggest that students submit their hours once they have earned 100 hours. To submit the hours, please make a copy of the log sheet(s) and complete the “Final Evaluation Form.” Both forms are available on your county community service account. Scan a copy of the log sheet(s) and the Final Evaluation Form and send them via email to:

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