

Emma E. Booker Elementary School

SAC Minutes – March 10, 2020.

Attendance:

Laurice Bartley, Brooke Crowley, Marie Fernandez, Marvin Harris, Gretchen Johnson, Joseph Mack, Megan Mahoney, Carolyn Major-Harper, Theresa Marks, Sherry Martin, Kristina McCauley, Jennifer McKinon, George Mims, Migdalia Motta, Anna Mulligan, Edwina Oliver, Aliena Shea, Nicole Williams, Tanisha Williams, Phyllis Woods

Call to Order:

A meeting of the Emma E. Booker Elementary School Advisory Council/School Decision Making Team (SAC/SDMT) was held in the Media Center on March 10, 2020. Chair Joseph Mack called the meeting to order at 5:47 pm. Mr. Mack asked that the committee review the Agenda and accept – all in favor.

Review of February 11, 2020 Minutes:

Committee reviewed February 11, 2020 minutes. No corrections were made. Sherry Martin made motion to approve the minutes. Laurice Bartley second. All in favor.

PTO Report:

- Ms. McCauley reported that all PTO invoices have been paid
- Working on scheduling another Movie Night
- Motivational notes of encouragement for students before testing starts for FSA
- Carnival in April
- Need volunteers for Water Day in May
- Need volunteers for Teacher Appreciation in May
- Need volunteers for end of year luncheon for staff
- Candy sales – broke even

Treasurer Report

Mrs. Marks reported that there is \$9,085.58 in SAC/SDMT account.

Chair Report

Mr. Mack asked that all present review the Parent Engagement Plan given out last month for 7 minutes so that we could discuss any changes or suggestions for the 2020-2021 plan.

Midyear PFEP Review Form

Engagement of Parents: Resource Fair/Agency Fair – have agencies at this fair where our parents can connect and get information; give our parents a walk-through of the parent portal, show them how to log-in and look up their student's information; have a sports day with family members involved and provide an education and/or academic presentation prior to the sports activities starting; have a FSA study prep night before the testing dates start; prepare a 3rd, 4th, 5th grade study folder after Spring Break to help our students study for the FSA test; have another Painting with a Twist event; create a Parent Involvement Ticket – events parents attend their ticket gets stamped and the more stamps you have you can win a prize at the end of the year; instead of same title of events change to Donuts with Grownups; Pancakes with Pals; Sweetheart Dance; Tea with the Tornadoes other ideas besides Donuts with Dads or Muffins with Moms; Ways to communicate with parents: Text more messages, email messages, not just have a Sunday phone call. Barriers: Could we survey parents for feedback on how to get them more involved i.e., we could use Sign-Up Genius; get sports coaches involved to have students come to school events first and sports events second. Best Practices: Have newsletter sent out same time as our grading schedule every 9 weeks instead of quarterly from the start of school, create a parent calendar with special events. Building Capacity: more clubs for

students like basketball, football. Student led Events: Have our 5th graders present at the annual Title I meeting; have our students speak at school events like parent/teacher conference night.

Principal's Report

Budget forms for the 2020-2021 school year are due in by March 30th. EEB's projected enrollment for next year is 539 students. District is using reserve funds especially with the increase in salaries and it will most likely effect school budgets. Title I budgets include 10% discount and Title I employee benefits. EEB has 95% of our students free/reduced lunch accounts. They will not take any Title I funds but Title I positions may be affected. We are projected to lose 1 unit. 552 students for 2020-2021 school year is our projected enrollment. The student enrollment is how they decide 2020-2021's number of units. If a teacher decides to surplus themselves they can no longer select a school that they want to transfer to. The teacher has to interview for a job at that school. Dr. Bowden left funds for EEB at the beginning of this school year for an AP and 2 Instructional Facilitators and our Executive Director is still supporting that EEB has use of those funds. EEB has to be staffed differently. Any instructional positions that your school had vacant as of 3/9/2020 cannot be posted. Only classified positions can be posted for the remainder of this school year.

The Community Foundation donated \$8,000 for the purchase of phonics kits and \$5,000 to take care of staff and students. Ms. Oliver will continue to seek assistance for paras for Kindergarten, 1st and 2nd grade classroom and a Guidance Counselor. Ms. Oliver is also coordinating a Pep Rally on March 30th before testing for 3rd, 4th, and 5th grade students begins. Ms. Oliver is requesting funds to pay for snacks from SAC funds for FSA and Saturday School. Ms. Major-Harper motioned to approve the request for SAC funds, Dr. Mims second. All approved. Ms. Oliver told us that next year there will be two parent/teacher conference nights, one in the Fall and one in the Spring and Open House. This year we only had one parent/teacher conference night. March 29th film at the Sarasota Film Festival that followed 12 students who were impacted after the 9/11 event that attended EEB. Staff that worked at EEB on 9/11 are invited to attend, complimentary, more details to follows. The film company and our contact, Steve Gamester, want to start a scholarship named after Mrs. Rigel for students that attended all 3 Booker schools, a \$5,000 scholarship. Take for Stock for Children will provide an annual donation as well.

Handouts

- Agenda
- Title I Parent and Family Engagement Plan Review
- February 11, 2020 Minutes

Next Meeting Date & Time:

The next meeting will be held on April 14, 2020 at 5:45 pm in the Media Center. **THIS DATE WAS CHANGED TO APRIL 16, 2020 DUE TO THE SCHOOL CLOSING.**

Meeting Adjournment:

Motion: Mrs. Major-Harper motioned to adjourn the meeting at 6:59 pm. Motion carried unanimously.

Submitted by,

Name of Recorder Laurice Bartley

Name of Position on Board Secretary

Approval Date: April 16, 2020