

Emma E. Booker Elementary School

SAC Minutes – February 11, 2020.

Attendance:

Cheraina Bonner, Marie Fernandez, Joseph Mack, Megan Mahoney, Carolyn Major-Hundley, Theresa Marks, Sherry Martin, Kristina McCauley, George, Mims, Anna Mulligan, Edwina Oliver, Phyllis Woods

Call to Order:

A meeting of the Emma E. Booker Elementary School Advisory Council/School Decision Making Team (SAC/SDMT) was held in the Media Center on February 11, 2020. Chair Joseph Mack called the meeting to order at 5:54 pm. Anna Mulligan will record minutes for this meeting. Mr. Mack asked that the committee review the Agenda and accept – all in favor.

Review of January 14, 2020 Minutes:

Committee reviewed January minutes. Two corrections were made. Jeanne Asberry was in attendance not Megan Mahoney. Patrick McCauley was not in attendance. Carolyn Major-Harper motion to approve the minutes with the two noted corrections. All in favor.

PTO Report

Mrs. McCauley reported that PTO has no new members. They are still selling chocolate bars. PTO is sponsoring classroom awards. Helping to sponsor the Color Run fundraiser. There is still \$900 in the account. No bills to pay. PTO still needs parent volunteers for upcoming events such as Renaissance Day on March 27th, Spring Carnival on April 17th. Thinking of providing an incentive prize like pizza party to the class with the most parent volunteers. PTO has 40 parent/student members and 13 staff members. Mrs. McCauley would like to speak at the next staff meeting to try to get more staff members to become members of PTO. PTO has re-scheduled Movie Night. The Spaghetti Night was a huge success – they raised \$200, planning another one. Marie Fernandez suggested a Video Game Night where students could play games on a big screen, maybe have Microsoft come in and provide equipment and the students can earn Booker Bucks. PTO will provide the Buck Blaster where students can get in and grab Booker Bucks on a time limit. Family Bingo Night is another suggestion, Cheraina Bonner will find out more information on how another school does their Bingo Night.

Treasurer Report

Mrs. Marks reported that there is still \$9,085.58 in the SAC/SDMT account. These are funds can be used at the Principal's discretion. Ms. Mahoney asked where the funds in this account from. Ms. Oliver explained that these funds come from the school grade funds from the state, once these funds are gone they are not replaced by the state.

Chair Report

Mr. Mack gave a Compact Form to all present. All teachers were asked to review the Compact Form with their teams to bring any changes to our next meeting in March. All present were also given the Parent Family Engagement Plan (PFEP). The PFEP is given out at our annual Title I meeting, Ms. Oliver discusses it with all families at the meeting and at Open House and Meet the Teacher in September. On page 4 of the PFEP it discusses building capacity, how EEB can get our families to come out to EEB for activities, family learning events, provide child care. So far our 3rd, 4th, and 5th grade math night was the largest turn out of families we have had and we provided child care. We also want to find out how we can get more of our parents to attend our PTO meetings, and let parents know how they can help our PTO. EEB also provides ESOL Parent Nights every Wednesday, where families are learning English, child care is provided, and the Literacy Council is providing the teacher and the funds for the food. EEB is also trying to communicate earlier on special events with families to give them enough notice to be able to schedule work to be able to attend our special events. Ms. Oliver is trying to give at least 2 to 3 weeks notice in advance. If everyone can

review the PFEP so that we can all review any changes at our next meeting in March, teachers will review with all instructional teams.

Principal's Report

- Ms. Oliver shared that our student counts are 82 Kindergarten, 80 1st, 97 2nd, 107 3rd, 73 4th, 95 5th for a total of 555 students as of 2/11/2020. We have our Home School Liaison Brooke Crowley and Mrs. Franklin working on attendance and tardy issues. With their data collection we have 55 Pre-K students that have been tardy and 76 that have unexcused absences; 182 Kindergarten students that have been tardy and 447 that have unexcused absences; we have 90 1st grade students tardy and 357 that have unexcused absences; 101 2nd grade students tardy and 504 unexcused absences; 103 3rd grade tardy and 399 unexcused absences; 80 4th grade students tardy and 309 unexcused absences; and 75 5th grade tardy and 343 unexcused absences. Unexcused absences mean that the students returned to school without an excuse note. One incentive that EEB has implemented is Attendance Bingo. Students that are on time can participate in Attendance Bingo when a daily number is called, if their card is stamped completely and they win a gift card and their parent wins a gift card.
- The state has mandated a mental health training of 6 hours for all district staff that has to be taken by next school year.
- EEB's bottom quartile students have not changed in 3rd grade or 5th grade for ELA or Math. There has been one change in 4th grade.
- 3D Mammograms will be provided on EEB Campus on February 26, 2020.
- Color Run Fundraiser information will be coming out.
- School Board is searching for new Superintendent, you can watch the Board meetings on YouTube channel.
- Ms. Oliver gave the School Improvement Plan to each member present. She will be sharing with all Team Leaders at their meeting next week. In the School Improvement Plan EEB's goal for ELA was to move 39% to 60% proficiency; for Math 39% to 60% proficiency; for Science 27% to 50% proficiency and for Attendance decrease number of chronic absences per grade level by 4%. EEB's social and emotional learning by the end of 2019 4% decrease in the number of incidents that result in loss of instructional time. We have two contracted staff, Ms. Samec and Ms. Celestine who pulls students out for small groups. We are in the process of looking for a phonics program. We have UniSIG funds we can use through August of this year.
- Need more 4th/5th grade students to attend FSA Saturday school.

Handouts

- Agenda
- EEB Parent-Student-Teacher Compact Form
- Title I Parent and Family Engagement Plan
- School Improvement Plan

Next Meeting Date & Time:

The next meeting will be held on March 10, 2020 at 5:45 pm in the Media Center.

Meeting Adjournment:

Motion: Joseph Mack motioned to adjourn the meeting at 6:58 pm. Motion carried unanimously.

Submitted by,

Name of Recorder Anna Mulligan

Name of Position on Board SAC/SDMT Member Recorder for Ms. Bartley

Approval Date: March 10, 2020