

2022-2023 PINE VIEW SCHOOL TECHNOLOGY INFORMATION GUIDE

TECHNOLOGY USE POLICY

Technology is an integral part of a student's educational experience and must be used in a way that is consistent with the goals of Sarasota County Schools. Technology includes, but is not limited to: computers, smartphones, smart devices, other electronic devices, software, e-mail, the Internet, other network resources, cell phones and cameras. Student use of technology is a privilege; students are responsible for using technology appropriately. This includes the use of school district equipment away from school grounds.

Students and parents should thoroughly review this guide and keep it accessible to be referenced during the school year.

CELL PHONE USE AND INFRACTIONS

The misuse of cell phones may result in confiscation and disciplinary consequences. A student's cell phone may be confiscated if it is being used inappropriately or without permission in a classroom. Confiscated cell phones are handed in to the school-level administrator.

Elementary Students : Cell phones off and put away for the day.

Middle School Students: Cell phones off and put away for the day unless used for teacher-directed activities.

High School Students: Cell phones may be used for teacher-directed activities, during transition between classes and during lunch periods.

- ◆ **First Offense:** Phone returned to student at end of day.
- ◆ **Second Offense:** Parent/guardian must pick up phone.
- ◆ **Third Offense:** Parent/guardian picks up phone, referral and Saturday School.

This policy is enforced in Elementary, Middle, and High School. Parents or guardians needing to contact their child in emergencies during the school day should call the front office. In the event of any emergency affecting the school, administration will make an announcement that students may use cell phones.

ELECTRONIC DEVICES

Students may possess an electronic device at schools. Tablets, smartphones, smart devices, laptops or other devices that receive, send or store digital data are acceptable, provided that the students are using the devices for educational purposes and have permission from a staff member at the school. The school board is not responsible for preventing theft, loss, damage or vandalism to electronic devices brought onto its property. Refer to Sarasota County [School Board Policy 5.38](#)

- ◆ Students may not use electronic devices on school property or at a school-sponsored activity to access and/or view websites that are otherwise blocked to students at the school. In special circumstances, with permission from a supervising school district employee, a student may use an electronic device for communication.
- ◆ Students may not possess any electronic device during testing even if the device is turned off or the student does not use it. Violation of this rule will result in the student's test being invalidated.
- ◆ If an electronic device disrupts a class by ringing or vibrating, the student possessing the device will be subject to disciplinary action. Any student who uses an electronic device to threaten or intimidate another student or district staff member through email, social network posting, or other electronic messages also will be subject to disciplinary action as determined by the school administration.

EARBUDS / HEADPHONE POLICY

- ◆ The use of earbuds/headphones on campus is permitted provided that students use proper earbud/headphone etiquette. Proper etiquette is the use of ONE earbud or headphone while on school campus.
- ◆ During any educational or testing activities that require the use of earbuds/headphones, both headsets or earbuds may be used.



PINE VIEW TECHNOLOGY USE POLICIES

THE FOLLOWING ARE INAPPROPRIATE AND/OR ILLEGAL USES OF TECHNOLOGY:

- ◆ Accessing, posting or distributing offensive, threatening, bullying, harassing, obscene, inflammatory, or pornographic material.
- ◆ Photographing or using photographs of individuals without their knowledge or consent.
- ◆ Copying personal communication with others without the original author's permission.
- ◆ Using applications (apps) including social media, chats, e-mail, instant messaging, web pages, or other technology operations to threaten, disrupt, or interfere with the safety and welfare of the school community.
- ◆ Downloading and/or printing music, games, images, words, videos or inappropriate files or content during school hours, including school sponsored activities.
- ◆ Using profanity, obscenity, other language which may be offensive to another user, or reposting and copying personal communications without the author's prior consent, when using computer network access.
- ◆ Utilizing technology for commercial activities unless explicitly permitted by the School Board.
- ◆ Using computers, networks, and online telecommunication systems unrelated to students' educational systems. This includes the prohibition of plagiarism, reproduction of state or teacher-made tests, textbooks, teaching materials, non-authored text, cheating and theft of ideas.
- ◆ Using technology to threaten, harass or bully other students or staff.
- ◆ Using a computer, applications (apps), tablets, electronic devices, video, camera or program in any manner other than for appropriate educational purposes.
- ◆ Transmission of any material in violation of federal, state, or local law, or School Board policy, regulation, or Code of Student Conduct. This includes, but is not limited to copyrighted material; threatening, obscene, or pornographic material; vandalizing data, test questions and/or answers; student work products; trade secrets; and computer viruses, "worms" or "trojans."
- ◆ Modifying the school district's original pre-set software or hardware, including, but not limited to: loading software applications not authorized by the school district; changing the computer name; changing or removing operating system and extensions; altering security/filtering software; altering the pre-loaded operating system or application; or taking apart the computer for access to internal parts, accessing or altering password.
- ◆ Using the network for any illegal activity or private business purposes or accessing inappropriate Internet sites including social media applications (apps).
- ◆ Gaining or attempting to gain unauthorized access to the district's network, computer servers, or data files.
- ◆ Gaining or attempting to gain unauthorized access to non-district networks, computer servers, or data files utilizing district equipment.
- ◆ Attempting to log on to the district's network using another person's identity.
- ◆ Bypassing or attempting to bypass the district's filtering software, including the use of proxies or VPNs.
- ◆ "Hacking" into the school's computer systems or unauthorized modification of computer settings. These acts will be considered vandalism and disruption of a school function and will be treated as such.
- ◆ Copying software or other copyright-protected materials in violation of copyright laws.
- ◆ Using network access to destroy information that belongs to others.

Violations will result in serious disciplinary actions, which may include an arrest if any criminal law is broken. Examples of such violations would be computer hacking or trespass, harassment, or threats via computer or computer fraud.

