

STUDENTS MAY
BEGIN THE
SUMMER BEFORE
9TH GRADE

Sarasota County Schools VENICE HIGH SCHOOL COMMUNITY SERVICE HOURS INFO.

ONLINE
REGISTRATION
PROCESS

School year 2020-2021 Regulations, Procedures, and Application

A completed ONLINE application form must be submitted to and approved by the school's High School Community Service (HSCS) Program Manager prior to starting volunteer service. *The Rotary Futures College Resource Center is the HSCS Program Manager for Venice High School.*

See the reverse for "What Qualifies as Community Service."

★ Important to know before you start the online application...

- **Do NOT start the process until you know where you would like to volunteer.** You must list at least ONE Non-Profit organization AND the service activity. Failure to do this will result in your application being "LOCKED." Additional Organizations/Activities may be added later for approval.

★ To REGISTER...

- Go to www.sarasotacountyschools.net
- Click on "Parents & Students" near the top of the page.
- Under "Other Resources," click on "High School Community Service." Read this info.
- At the bottom of the page, select "Click Here to Register" to get started.

★ Approval Process and Log Sheets...

- Within 3–4 days, your application will be reviewed. An email will be sent to the parent email listed on the application indicating whether you have been approved or denied (check Junk/Spam folders). Some email services block the email, so check your approval status online.

To check your approval status online...

- Log into the registration website ANYTIME to see if your service has been approved/denied. (Go to the same place where you registered except select "Students Who Have Already Applied.")
- Log in with your N number and the password shown in the log in box (which is Venice High's school code, 0221.)
- Click "Get Community Hours Log" to view approved volunteer organizations and to **PRINT OUT LOG SHEETS.** (Each organization/activity gets their own log sheet.)
- **REMEMBER--** EACH community service organization and activity must be approved, and EACH will have a separate log sheet.
- Fill out log sheet for EACH day you volunteer and have signed by organization representative. No more than 8 hours per day allowed. ☺ SEE reverse for more rules.)

★ Complete Evaluation...

- On the page where you print your Log Sheets, select "Community Plan Evaluation." Complete this form for EACH volunteer organization AND turn in with your log sheets.

★ Scan and Email, COMPLETED, SIGNED log sheets AND Community Plan Evaluation (for each volunteer organization) to Rotary Futures. (See email addresses below.)

Questions? Contact...

Rotary Futures College Resource Center at Venice High School

941-480-3178 ~ 941-488-6726

Email Mrs. Joyner at Caitlin.Joyner@sarasotacountyschools.net

WE CLOSE FOR SUMMER BREAK BUT WILL CHECK EMAIL AND COMMUNITY SERVICE REGISTRATION WEEKLY.

What Qualifies as Community Service

**ONLY UNPAID HOURS PERFORMED IN THE SARASOTA COUNTY AREA AND
APPROVED BY THE HSCS PROGRAM MANAGER QUALIFY**

| | |
|---|-----|
| Volunteer hours performed before graduating 8 th grade. | NO |
| Any qualifying hours after graduating 8 th grade (including the summer prior to the start of 9 th grade). | YES |
| Most volunteer opportunities at non-profit or government entities. | YES |
| Volunteering at a non-profit agency in place of a paid staff member. | NO |
| Internship with a for-profit business/agency. | NO |
| Reporting 8 hours or less of community service within a 24 hour period. | YES |
| Reporting more than 8 hours of community service within a 24 hour period. | NO |
| Helping at your parent's/other family members'/friend's place of employment without pay. | NO |
| Participating during religious services (e.g., alter server, choir, band, acolyte, teaching class., AV support). | NO |
| Volunteering with a place of worship outside religious services (e.g. day care, nursery, office, community service project). | YES |
| Religious mission work or camp, summer Bible School, or travel outside Sarasota County area. | NO |
| School sponsored sports that lead to earning a letter. | NO |
| Participation required to be a team, club, group, or band member including but not limited to team manager, hydration support, and Booster Club activities. | NO |
| Rehearsals or practices as a part of a team, club, group, or band including but not limited to plays, chorus, etc. | NO |
| Participating with team, club, group, or band in a community service project or outreach event for which attendance is not mandatory (e.g., scouts, 4-H, etc.) | YES |
| Volunteering at retirement or assisted living facilities conducting enrichment or entertainment activities. | YES |
| Playing as a member on a sports team at a local county park or community sports team. | NO |
| Coaching, scorekeeping, refereeing for a little league team. | YES |
| Supporting political campaigns or working at voting precincts. | YES |
| Meetings for clubs, scouts, 4-H, organizations, etc. | NO |
| Serving as a teacher's aide or assistant during your own school hours. | NO |
| Tutoring/mentoring elementary, middle, or high school students before or after your own school hours. | YES |
| Entertainment such as performances by drama, chorus, band, or orchestra, etc. | NO |

Scan and Email ORIGINAL, COMPLETED, SIGNED log sheets AND Community Plan Evaluation
to Mrs. Joyner, Rotary Futures College Resource Center,
Caitlin.Joyner@sarasotacountyschools.net

Ready to Turn In Community Service Hours?

- ☑ Make sure your log sheets are **SIGNED** by the organization, by you, and by your parent/guardian.
- ☑ **TOTAL** each page.
- ☑ Make sure your **HOURS are listed for each DAY**. If you listed a lump number of hours for a date range, they will need to be broken down by day and hours per day. No more than 8 hour/day is allowed.
- ☑ **COMPLETE** the required **Community Plan and Evaluation form** on the REVERSE side of this paper. The Evaluation form may be found on the page where you printed your log sheets, too. It is a blue link next to the “Click to print log sheets” button.)
- ☑ **SCAN and EMAIL** Log Sheets AND Community Plan and Evaluation **as one PDF file** to Rotary Futures:
 - Caitlin.Joyner@sarasotacountyschools.net

QUESTIONS? Contact Us 😊

THE SCHOOL BOARD OF SARASOTA COUNTY,
FLORIDA STUDENT SUPPORT SERVICES
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

COMMUNITY SERVICE PLAN AND EVALUATION

Florida Academic Scholars: 100 hours

Florida Medallion Scholars: 75 hours

Florida Gold Seal Vocational Scholars: 30 hours

Gold Seal CAPE Scholars: 30 hours

Instructions: Write a paragraph on each of the following topics. The first two should be written before the community service is begun and the last after it is completed. This form is completed EACH time a new community service site/service is selected. The student retains this form to turn in to the school's representative along with the log sheets PRIOR to graduation. This form is completed for **EACH** different site.

Student Name (Print) _____

School _____ Student ID No. _____

1. Write about the social or civic issue you selected that needs community service

2. Write about your plan to help with the social or civic issue and the location of your service

Agency where you will address the issue _____

3. Write an evaluation/reflection on this community service _____

Student Signature

Date

Parent/Guardian Name (Print)

Parent/Guardian Signature

Date