



Venice High School Transcript Request Form



AUTHORIZATION FOR RELEASE OF OFFICIAL TRANSCRIPT OF RECORDS

Date _____

Student Name (Print) _____ N Number _____

Address _____

City _____ State _____ Zip Code _____

Email Address _____

Phone Number _____

Current Grade or Year Graduated from Venice High School _____

I authorize the release of my Transcript of Records for college admission and scholarship purposes.

Student Signature _____

College Name or Scholarship Name	Electronic	Official Sealed Letter	FOR REGISTRAR'S USE ONLY	
	Place V below	Number requested	Date Processed	Electronic or Official

- Currently enrolled students must submit completed forms to Rotary Futures.
- Please allow 3-5 school days for processing by the Registrar's office.
- Any transcripts that cannot be submitted electronically will be printed and returned to Rotary Futures. Student is responsible for picking up the envelope and submitting transcript(s).
- Electronic transcripts may take 2-4 weeks to be processed by the receiving school.