



PASSPORT - A NOTE TO TATUM RIDGE

(PLEASE HAVE STUDENT BRING THIS FORM TO THE OFFICE BEFORE GOING TO CLASS)

Note: Early dismissal and/or tardies can only be considered, "Excused" due to a professional appointment.

A note from a doctor, dentist, or mental health provider must be attached in order to be excused.

Student's Name _____ Today's Date _____

Teacher _____ Grade _____

Will be picked up early on (Day and Date) _____ at (Time) _____

by _____ for a (an) _____

Was **Will be absent on** (Day & Date) _____ for the following reason _____

Was **Will be tardy on** (Day & Date) _____ for the following reason _____

Will be a dismissal change on (Day & Date) _____ to **Car rider** **Bus rider** **After school care**

Parent/Guardian Signature _____ Day Time Phone _____