



Riverview High School

Opening Plan

2020-21

The safety of students, families, and staff is our number one priority.

Riverview High School Opening Plan Executive Summary

The Sarasota County Schools (SCS) Return to Work Guide is based on the guidelines provided by DOE Emergency Order 2020-EO-6 outlined by Commissioner Richard Corcoran, stating that all schools must open Brick and Mortar, 5 days a week for all students, subject to advice and orders of the Florida Department of Health, local departments of health, Executive Order 20-149 and subsequent executive orders. Information will continue to be updated as we learn more and establish new practices and policies. The following guidelines apply to all SCS facilities, including schools and administrative buildings.

Riverview High School's leadership team in conjunction with staff and district personal has reviewed a wide range of preparations that will help us open our school safely for the 2020-21 school year. Riverview High School campus is unique and specific decisions were implemented to assure student and staff safety. This level of safety planning has been designed to reduce the risk of harmful outcomes. Creating a safe learning environment at Riverview High School requires all stakeholders to follow policies, rules, and practices adopted in this opening plan.

RHS Administration Team

Erin del Castillo, Principal

Kathy Wilks, Assistant Principal Curriculum

Jay Lorenz, Assistant Principal Administration

Cher Gardner, Assistant Principal (L-Q)

Keith Little, Assistant Principal (A-C, IB)

Greg Rumph, Assistant Principal (R-Z)

Glenn Wachter, Assistant Principal (D-K)

Campus Wide Safety Procedures

- All staff and students required to wear face covering upon entering campus and throughout the day per County Emergency Policy 2020-2021.
- Face coverings must follow dress code policy related to designs and wording.
- Signage throughout campus to promote and reiterate the safety procedures in place.
- Frequent hand washing throughout the day for a minimum of 20 seconds.
- Hand sanitizer stations in cafeteria for use before and after entering.
- Hand sanitizer in each classroom for use upon entering and exiting.
- Water fountains will be out of use, bottle fillers will be used in place of water fountains. Students encouraged to bring own bottle.
- Non-essential visitors will not be permitted on campus, approved agencies always required to wear face coverings. Zoom meetings encouraged.
- Custodial staff will frequently clean highly touched surfaces throughout the day and nightly disinfecting of all occupied rooms. Non-custodial staff will do necessary cleaning throughout the day as needed.

COVID-19 Response

- For symptomatic or confirmed cases of COVID-19, we will follow guidelines put in place by the Department of Health. We will adhere to procedures identified in the COVID-19 Notification System (which includes contact tracing procedures).
- The school clinic has been rearranged to allow for social distancing. If a child is sick, he or she will report to the clinic and his or her parents will be notified to bring them home immediately.
- A separate area is designated for students showing signs or symptoms.
- The school will be notified by the DOH if a student or staff member tests positive for COVID-19. We will cooperate with the DOH as they notify the appropriate individuals who have been in contact with the person infected. The DOH will give direction on possible school closure as well as intensive cleaning protocols as necessary.
- For further information, refer to the district's reopening plan on www.sarasotacountyschools.net.

Best Practices on Campus

The best way to prevent illness is to avoid exposure. Following Occupational Safety and Health Administration (OSHA) and Centers for Disease Control and Prevention (CDC) guidance, everyone is encouraged to:

- Wash your hands often.
- Avoid touching your face.
- Avoid close contact – practice social/physical distancing.
- Cover your mouth and nose with a cloth face cover when around others.
- Cover coughs and sneezes.
- Clean and disinfect.
- Stay home when sick.

Staff and students are encouraged to monitor their health symptoms and take temperature daily.

Preparations for the start of the school year

Tours and campus walkthroughs

- Families were emailed with opportunities to walk the campus on small group guided tours during the weeks of August 3rd and 10th. Over 250 families had the opportunity to check out the campus during this time.
- During the week of August 24th, students and families will have the opportunity to walk the campus during designated times that will be sent out to families.

Orientation Videos

- Students and families will have the opportunity to view various orientation videos which will be available on the RHS website beginning August 19th.

Student Supplies

- Face coverings
- Refillable water bottle (bottle fillers are available throughout campus)
- Individual supplies needed for daily learner (Pens, Pencils, Folders, Markers, Calculators, etc.)
- Any other supplies deemed necessary from individual teacher syllabus.

School Arrival

- Once students are on campus a face covering is always required.
- No students on campus before 7:00a.m.
- Staggered arrivals: Bus riders through main gate (7:00a.m.), Parent Drop Off and bike riders/walkers through main gate (7:10a.m.), student drivers remain in car until (7:20a.m.) in the Building 7 gate.
- During parent drop off, driver required to stay in vehicle. Students distance from one another while entering campus.
- Students arriving on bus will be required to wear a face covering on the bus and socially distance in the courtyard after arrival unless eating breakfast.
- Students arriving by bike or on foot will enter through main gates and use bike rack while distancing from other students.
- Single point of entry through the front office (Building 1) after 7:30a.m.
- Students not eating breakfast on campus or not arriving on a bus are encouraged to arrive at 7:20a.m. and walk directly to class.
- Students encouraged to not congregate and maintain social distancing upon entry and while waiting for bell.

Transition Between Classes

- Maintain 2020-2021 bell schedule.
- Follow signage and directional markings for safe travel in doors.
- Walk on the right side of hallway and staircase(s).
- Follow signage for up or down staircases in building 5.
- Intersections practice right of way.
- Maintain social distancing.

School Dismissal

- Staggered Dismissal
- Designated buildings will release beginning at 2:10p.m.
- Students will use designated stairwells to reduce congestion.
- Encourage social distancing while waiting and walking to destination.
- Parent Pickup: drivers will always remain in their vehicles.
- All students need to leave campus immediately after dismissal unless participating in a staff supervised activity.
- Additional staff to supervise dismissal.

Transportation

- Due to CDC recommendations regarding Covid-19, students will not be allowed to access bus transportation unless pre-registered with the district.
- All requests for bus passes will be denied until further notice.
- Face coverings are required on all bus transportation.

Classrooms

- Hand sanitizer available in all classes.
- Face covering worn while in class always.
- Maximize distancing as much as possible.; essential furniture in classrooms only.
- Barriers set up as needed where distancing is not achievable utilizing desk dividers.
- Students will face same direction as much as possible.
- Limit activities that require students to be in close contact.
- Alpha Spray applied to sanitize desks in between classes.

Physical Education Classes

- Classes will be split between two weight rooms, the gym, and outside playing fields to maintain social distance.
- Students will meet teacher daily for attendance in their designated area which will be established on the first day of school.
- No use of locker rooms until further notice; restrooms only in gym lobby.
- Students will not dress out until locker rooms are open.
- Mask will be worn indoors.
- Masks should be worn outdoors when social distancing is not attainable.
- Students must wear shoes appropriate for PE.

Lunch/ Cafeteria

- Student lunches have been split to five lunch periods with 50% capacity.
- Multiple hand sanitizer stations throughout cafeteria for student and staff use.
- Face coverings must be worn until seated at table and ready to eat.
- Students will sit in designated marked seats to optimize spacing.
- Release students by table to discourage grouping near doors.
- Floor markings to promote social distancing while waiting in serving lines.
- Use of disposable trays only.
- Sanitize cafeteria after each lunch.

Lockers & Textbooks

- No lockers will be issued for (at least) the first semester.
- If hardback textbooks are issued, students are encouraged to keep textbooks at home with electronic textbook access in the classroom.

Student Services

- Guidance will use an online booking appointment service to keep student traffic in lobbies to a minimum.
- Microsoft form for schedule changes with QR codes posted in offices. QR codes will be posted outside guidance offices as well as on the RHS website.
- Registrars will do as much online and video conferencing as possible with families.

Attendance Office Procedures

- Attendance will be taken every period for brick and mortar and remote students.
- All notes must be emailed and include the following: First name, Last name, N-number, Grade, date of absence, reason for absence, and parent signature.
- Notes must be emailed to rhsattendance@sarasotacountyschools.net or faxed to (941) 361-6715.
- Absence notes must be received within three days of returning to school.
- Students requiring early dismissal will need to email a copy of a signed note to rhsattendance@sarasotacountyschools.net or fax it to (941) 361-6715.
- Once the early dismissal note has been received, the student will be called out of class and issued an early dismissal pass.
- Parents coming to campus for unannounced early dismissal will check in at the front office and wait in their cars or in the breezeway for student to be dismissed from class.
- For walk-in early dismissals, no students will be called out of class after 1:45p.m.

Clubs

- Clubs can meet on campus while maintaining social distance and with face coverings.
- Virtual option is available for all meetings.

2020-2021 RHS Bell Schedule

Period 1 (45 min) 7:30 – 8:15				
Period 2 (45 min) 8:20 – 9:05				
Period 3 (45 min) 9:10 – 9:55				
Lunch A (30 min) 10:00 – 10:30	Pd 45 (30 min) 10:00 – 10:30	Pd 4 (60 min) 10:00 – 11:00	Pd 4 (60 min) 10:00 – 11:00	Pd 4 (60 min) 10:00 – 11:00
Pd 45 (60 min) 10:30 – 11:30	Lunch B (30 min) 10:30 – 11:00			
Pd 6 (60 min) 11:35 – 12:35	Pd 45 (25 min) 11:05 – 11:30	Lunch C (30 min) 11:00 – 11:30	Pd 56 (30 min) 11:05 – 11:35	Pd 56 (60 min) 11:05 – 12:05
	Pd 6 (60 min) 11:35 – 12:35	Pd 6 (60 min) 11:35 – 12:35	Lunch D (30 min) 11:35 – 12:05	
			Pd 56 (25 min) 12:10 – 12:35	Lunch E (30 min) 12:05 – 12:35
Period 7 (45 min) 12:40 – 1:25				
Period 8 (45 min) 1:30 – 2:15				

Visitor and Vendor Protocol

Our implemented safety protocols will continue to require that we limit the number of individuals who move in and out of our facilities. To promote social distancing during the COVID-19 coronavirus pandemic, facility visitors will be limited and should occur by scheduled appointment only. No walk-in visitors are permitted. As much as possible, appointments to meet with parents and customers should be accommodated via telephone, video conference, or other suitable technology. When a face-to-face appointment visit is necessary, the school or office must schedule an appointment time with the visitor and follow the steps below.

- Once the visitor/vendor has arrived at the building and parked, they must check-in at the front office wearing a face covering.
- Everyone must wear a face covering, enter the building alone, and follow social distancing guidelines. Any family members or friends accompanying the visitor or vendor will be asked to remain outside.

Enhanced Cleaning and Sanitizing

Measures will be implemented to ensure that common work areas and equipment, and personal workspaces, are regularly cleaned and sanitized. OFSM has worked closely with SCS custodians to adjust their cleaning processes to better address current considerations. SCS custodians are using effective disinfectant and sanitizing products to clean our facilities every day. Along with these measures, they are taking the following steps to maximize our sanitizing efforts:

Refreshed Cleaning Methods/Processes

SCS cleaning personnel will be sanitizing and disinfecting restrooms more frequently. Their cleaning protocol will include thoroughly disinfecting and sanitizing all surfaces, doors, toilets, handles, etc. and ensuring that all supplies are always fully stocked.

Increased Cleaning to High-Touch Surfaces/Points

SCS cleaning crews will be sanitizing touch surfaces/points thoroughly (i.e., door handles, glass, elevators buttons, doors, tables, chairs, light switches) nightly. Also, daytime custodians have been instructed to continuously disinfect and sanitize all touchpoints throughout the day. We will be increasing daytime custodian coverage where appropriate, depending on building occupancy.

For additional information, please visit the district's "Return to School" webpage:

<https://www.sarasotacountyschools.net/site/Default.aspx?PageID=2820>

