



# Tuttle Elementary School

2863 8<sup>th</sup> Street

Sarasota, FL 34243

## SAC/SDMT Meeting

October 27, 2020 3:30-4:30

<https://sarasotacountyschools.zoom.us/j/3585866516>

Meeting ID: 358 586 6516

Passcode: Tuttle

## MINUTES

### 1. Welcome and Introductions

Introductions were made by SAC Vice Chair, Grace Madden.

Dr. Lisa Cline, the SAC President was unable to make the meeting today.

Adriana Fredrickson- SAC Secretary

Dr. Folino- Principal of Tuttle Elementary

Ruth Rubenstein- SAC Member and Translator

### 2. Unfinished Business:

There is no unfinished business from our September meeting.

### 3. New Business:

- When voting online/remotely- make sure you use the chat box to vote.

#### ✓ Vote on new members 2020-2021 SAC

(Beth Urbanski- Teacher/ Behavior Specialist at Tuttle Elementary, Hailey Palmer- parent, Ashley Dinkel- parent, Virginia Medina-parent)

- 8 members approved the addition to our SAC Members for Beth Urbanski as a teacher and Hailey Palmer as a parent.
- Ashley Dinkel and Virginia Medina were not present during the SAC Meeting and will receiving a call to verify if they would still like to be a member of SAC.

#### ✓ Review of Supplement Committee Recommendations- Review and Approve

This is specific for staff members who take on extra responsibility to ensure our school can provide diverse opportunities and services. Some of the services, opportunities, and programs included are our Theater Program, Walk-A-Thon, and Yearbook. The district provides funds for basic supplemental, but this is for the additional funds needed for these programs and their facilitation. SAC Members are not paid through the supplement committee but from the SAC Funds.

- Blanca Flores motioned to approve the supplement committee recommendations.
- Ruth Rubenstein asked to second the motion.
- All 8 members present for the meeting approved the supplement.

✓ **Request for funds- translator (up to \$350 for up to 10 meetings)**

- Blanca Flores motioned to approve the funds of up to \$350 for a translator on the SAC Committee
- Nohemi Hall asked to second the motion.
- 8 members agreed to approve the funds up to \$350 from SAC Funds to pay for translation services.

✓ **Review and Vote to approval operational guidelines**

Important specifics regarding the Operational Guidelines

- We agreed on the name of SAC Shared Decision-Making Team (SAC/SDMT)
- Purpose to enhance school decision making and the use of funds to better the school and learning environment.
- SAC Members have a responsibility to participate and to be present to help with the important decision making for our school.
- SAC will include Principal/ teachers/ parents/ staff/ community members
- The selection of members regarding selection and the voting process is outlined in the operation guidelines.

Responsibilities of the Principal and SAC Members

○ SAC Officers

Chair- Dr. Cline

Vice Chair- Ms. Madden

Secretary- Mrs. Fredrickson

- Guidelines- members are going to agree on meeting times and to establish a quorum when there is a vote.
- Fund requests from staff members must fill out a form to show how the program they are requesting will benefit the entire school.
  - Motion to accept the guidelines: Blanca Flores
  - Second the motion: Ruth Rubenstein
  - 8 members approved the operational guidelines for the 2020- 2021 school year.

✓ **Update on Student Recognition Policy**

- As a committee, there was a decision that the policy for student recognition would need to be updated and changed to best reflect our staff and students.

Option 1- To be recognized for student academic success through Honor Roll or Principal's List, behavior and academics would be considered separate.

Option 2- The student who earned recognition for academic success would be able to have one written behavior misconduct for that quarter. If there is more than one, then they would not be able to earn recognition for academic success as Honor Roll or Principal's List.

- The results of the teacher vote were a preference for Option 2, stating that the student would be able to participate in quarterly recognition with one or less behavioral referrals to earn Principal's List or Honor Roll for the specific quarter. This is effective as of Quarter 1 during the 2020-2021 school year.

- Parents will learn of this new update in policy through a change in the Parent/ Teacher Tuttle Handbook, on our Website, and through the guidelines stated when the parent receives a note stating their student earns recognition.
- ✓ **Freddy's Spirit Night- October 29<sup>th</sup> –**
  - On the corner of University and Lockwood Ridge Road. Grab dinner at 5pm to 9pm to help raise money for Tuttle Elementary. 15% of the proceeds go to help our school.
  - **Go Pink- October 23<sup>rd</sup>--** \$550 raised for Breast Cancer Awareness.

#### 4. Treasury:

Internal: \$63.30

District: \$7043.46

Total: \$ 7107.06

- *Treasury adjustment for translated will be seen next month for our November SAC Meeting.*

#### 5. Principal's Update:

- ✓ **Tuttle Spotlight**
  - Thanks to Ms. Green, Mrs. Odell, and Ms. Truman who have agreed to oversee the various jobs needed to start a quarterly school newspaper proposed by a fifth grade student. It will be called the Tuttle Times.
  - We have 18 families enrolled in English classes on zoom funded by The Literacy Council.
  - Our new third grade teacher, Mrs. Anderson had her students do a science experiment to make smores using solar heating.
  - Please look on Facebook to see important news at Tuttle- our Superintendent visited our school recently. There is a spotlight video on our FB page.
  - We also received congratulations from our Associate Superintendent, Dr. Kingsley. Mr. Parrish, our Assistant Principal coordinated the Summer Boost Program and the progress that was made here at Tuttle was one of the top schools in the district.
  - New Media Tech- Mrs. Richardson has inspired our students to actively read and write. She has introduced and recommended Sunshine State Young Readers Award Books to our students. Students who write to recommend a book are recognized on our morning news show.
  - Kindergarten will be able to dress up as a favorite character or specific career on Friday, October 30<sup>th</sup>. This will have a recording on our Facebook page, so families can participate with their child and their class. Teachers can also send the video on Class Dojo to their families since visitors are still not able to access campus.
- ✓ **Upcoming Events-**  
Parent/ Teacher conferences – end of quarter one is this week and you should be speaking with your teacher in the next two weeks. Report Cards can be seen on the Family Portal.
- ✓ **School Improvement Plan**
  - Plan with goals to aid in improving our school. Teachers use the yearly goals to plan instruction and to assess how to enhance their own professional development.

- School improvement plan is approved each school year and can be found on our school website.

✓ Title One Annual Information

▪ What is a Title I School?

- Title I is a federally-funded program that helps us meet the academic needs of your children.
- We get extra money based on the number of students in our schools who qualify for free and reduced priced lunch.
- Intervention classes are provided to have intensive assistance in reading, math, writing, and/or science.
- Additional resource teachers and paraprofessionals/ aides who are certified.
- Additional training for school staff
- A variety of teaching methods and materials.
- Training for parents and families to help their child/children do better in school.
- Extended Day and Year Programs such as Before and After School Tutoring and/or Summer Learning Programs.
- Funds:
- - 75% - Positions/ 2%- Contracted Services/ 2% Professional Development/ 1% Flexible and Direct Instruction/ 15% Parent and Family Engagement/ 5% Instructional Materials.

▪ What Tests are students expected to take?

- Florida Standards Assessment- Administered in grades 3-10 in the spring (English Language Arts/ Math/ Science)
- District and School level Assessments
  - I ready- 3 times a year
  - Progress Monitoring
  - Curriculum Benchmark Assessments

▪ What is a “Parents Right-to-know”?

- Whether the Florida Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the Florida Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of certain circumstances.
- The teacher’s college of major; whether the teacher has any advanced degree, if so, the subjects and degrees.
- Whether any teachers’ aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.
- The level of achievement of your child on each of the state academic assessments.

▪ How can Parents and Families get more involved?

Type 1- Parenting

Type 2- Communicating

Type 3- Volunteering

Type 4- Learning at Home

Type 5- Decision Making

Type 6- Collaborating with the Community

6. **Calendar of Meetings:** Please remember that attendance at SAC/SDMT meetings are important as we value your input and support the “Shared Decision Making” process!

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2020-2021 SAC Meeting Dates all at 3:30 pm: ~~9/22/20~~, ~~10/27/20~~, 11/17/2020, 12/15/2020, 1/26/21, 2/23/21, 3/23/21,  
4/27/21, 5/25/21  
.....

*Please call 361-6433 if you are unable to attend. Thank you and we look forward to seeing you at our next meeting.*