



# PASSPORT- A NOTE TO PHILLIPPI SHORES

(PLEASE HAVE STUDENT BRING THIS FORM TO THE OFFICE WITHIN 3 DAYS)

Student's Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Teacher \_\_\_\_\_ Grade \_\_\_\_\_

Will be picked up early on (Day and Date) \_\_\_\_\_ at (Time) \_\_\_\_\_

By \_\_\_\_\_ for a (an) \_\_\_\_\_

Was  Will be absent (Day and Date) \_\_\_\_\_ for the following reason \_\_\_\_\_

Was  Will be tardy (Day and Date) \_\_\_\_\_ for the following reason \_\_\_\_\_

Will be a dismissal change on (Day and Date) \_\_\_\_\_ to  Car rider  Bus rider  After care

Parent/Guardian Signature \_\_\_\_\_ Day Time Phone \_\_\_\_\_



# PASSPORT- A NOTE TO PHILLIPPI SHORES

(PLEASE HAVE STUDENT BRING THIS FORM TO THE OFFICE WITHIN 3 DAYS)

Student's Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Teacher \_\_\_\_\_ Grade \_\_\_\_\_

Will be picked up early on (Day and Date) \_\_\_\_\_ at (Time) \_\_\_\_\_

By \_\_\_\_\_ for a (an) \_\_\_\_\_

Was  Will be absent (Day and Date) \_\_\_\_\_ for the following reason \_\_\_\_\_

Was  Will be tardy (Day and Date) \_\_\_\_\_ for the following reason \_\_\_\_\_

Will be a dismissal change on (Day and Date) \_\_\_\_\_ to  Car rider  Bus rider  After care

Parent/Guardian Signature \_\_\_\_\_ Day Time Phone \_\_\_\_\_