

## CHAPTER 6.00 – PERSONNEL

### TEACHING OUT-OF-FIELD

6.22+

- I. The employment or assignment of out-of-field teachers may occur when a qualified and appropriately certificated teacher is unavailable. Any teacher who is employed or assigned out-of-field shall be required to satisfy the course credit requirement in State Board of Education Rule 6A-1.0503 if he/she is appointed in a subsequent school year(s). The deadline for earning the six (6) semester hours of college credit or equivalent in the appropriate field shall be one (1) calendar year from the date of initial appointment to the out-of-field teaching assignment.
- II. Each principal shall report to the Superintendent any teacher who is assigned to teach a subject(s) for which he/she is not properly certificated. Such reports shall be filed at the beginning of each school year, or if changes occur thereafter, and shall include the following information: teacher's name, the certificate area(s) on the Florida Educator Certificate, the out-of-field assignment and the justification. The School Board's minutes shall reflect such approvals.
- III. The District shall report out-of-field teachers on the District website within thirty (30) days before the beginning of each semester and the parents of all students in the class shall be notified in writing of such assignment.
- IV. The Superintendent shall recommend and the Board shall adopt a plan to assist any teacher teaching out-of-field.

**STATUTORY AUTHORITY:** 1001.41, 1001.43(11), 1012.22, 1012.23, F.S.

**LAWS IMPLEMENTED:** 1001.43, 1012.42, 1012.55, F.S.

**STATE BOARD OF EDUCATION RULE(S):** 6A-1.0503

**HISTORY:** ADOPTED: 08/21/01  
REVISION DATE(S): 02/07/17, 12/10/18  
FORMERLY: NEW

**NOTES:**  
Refer To: Instructional Bargaining Agreement