

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

COMMUNITY SPEAKERS

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- I. The following procedures shall be followed when guest speakers are invited to address students. **The teacher must remain in the classroom during the entire presentation of the guest speaker.** All Guest Speakers must be approved online through the Office of Community Involvement (OCI).

Note: There are many topics which must also go through the Health and Safety Curriculum Committee screening process.

- II. Prior to the presentation, the teacher will:
 - A. Review the speaker's qualifications and determine that the speaker's material aligns to Sarasota County Curriculum.
 - B. Receive approval from the school's administration using the "Guest Speaker Approval" form. If the speaker is presenting on a potentially controversial topic, the Principal must receive pre-approval from the appropriate Executive Director.
 - C. Meet with the speaker to review and sign the "Guest Speaker Approval" form.
 - D. Develop a process for obtaining feedback from students regarding the guest speaker's presentation.
- III. Parent/guardians who question the appropriateness of the qualifications of a guest speaker and/or the content of the presentation may register their concern with the school administrator.
 - A. If the parent's/guardian's concern is not resolved, the principal or designee will convene a review committee with parent and faculty representation.
 - B. The parent/guardian will submit the complaint in writing to the review committee. The committee will review the written complaint and provide a written response.
 - C. If the complainant disagrees with the recommended resolution, the written complaint and school review committee response shall be submitted to the appropriate Executive Director. The Executive Director will convene a district level review committee and provide a written response to the complainant.

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- D. If the complainant is not satisfied with the decision of the district review committee, a final appeal may be submitted to the Superintendent. The Superintendent shall render the final decision on the complainant's concern.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.43, F.S.

HISTORY: ADOPTED: 01/18/05

REVISION DATE(S): 08/06/19

FORMERLY:

NOTES: