

## **Charter Application Review Committee**

### **Meeting Minutes**

**Monday- February 7, 2022**

The Charter Review Committee (CRC) met at 10:00 am via Zoom. This was the first meeting of the year. The purpose of the meeting was to welcome all committee members, review the charter school application process, and discuss the application to be evaluated in Teams.

#### **Present**

CRC Members: Denise Cantalupo, Millie Wheeler, Allison Foster, Sue Meckler, Kelly Ellington, Tripp Jennings, Tammy Cassells, Sara Dan, Tara Tahmash, Christa Curtner, Cyndy Stiglich, Danielle Schwied, Stephanie Vlahakis, Jamie Rodriguez, Amy Henry (external reviewer). Support Staff: Meggyn Holliday, Rob Macaluso, Lisa Damschroder, Amy Anderson

The Charter Review Committee meeting convened at 10:00 am. Introductions were made and new members and support staff welcomed.

Dr. Denise Cantalupo and Millie Wheeler provided an orientation to the Charter Review Committee discussing their role in the charter application review process. Charter statute 1002.33 and the standards for evaluating the application were reviewed. Dr. Cantalupo advised the group to be familiar with state statute for their area of expertise. Millie Wheeler discussed how the application and supporting documents were organized in Teams and that all comments would be made directly on the document. The comments will not be seen if you download the document on your computers.

A board member asked about the governing board being located across the state and if that was permissible. The external reviewer advised that they must have a local presence, but that person does not have to be on the board.

One charter school application was received for the charter review process. The proposed charter is named College Preparatory Academy of Wellen Park (CPAWP) and it is a K-8 school with a proposed location in Wellen Park near River Road and US 41. This application is a replication of a high performing school in Clay county, Clay Charter Academy, and is managed by Charter Schools USA.

A CRC member asked about the location of this charter school and where it will be located related to the new school that Sarasota County Schools is planning. A staff member from the planning department shared a map of the area and the location of the planned Sarasota County school that is being built.

The timeline and important dates significant for staying on track to complete the process were reviewed. The first round of the process is to provide the applicant with preliminary findings, which helps the applicant decide if they are or are not ready for the next step of the process. Copies of the state required

Model Charter School Application and the Florida Charter School Application Evaluation Instrument were shared on Teams

The committee was instructed to read through the sections they were assigned to determine if it is cohesive throughout and to identify strong points, deficiencies, and areas in need of clarification. When the committee documents their questions and findings, it should be very detailed.

The committee was advised that hard copies of the application are available and if they would like a hard copy to contact the charter school liaison.

Meeting adjourned at 11:15 am. Next meeting will be Friday February 25,2022 10:00am on zoom.