

Barancik Foundation

Emerging Educator

Steps to obtain a Florida teaching certificate

Sarasota County Schools requires an Official Statement of Status of Eligibility issued by the Florida Department of Education to be hired to teach. To be evaluated for a teaching certificate, follow these steps:

- Submit an on-line application with the Bureau of Educator Certification. The application can be completed on the Dept. of Education website: <https://webnetwork.fldoe.org/>
- Submit an **official** bachelor's transcript from an accredited or approved institution to the Dept. of Education. If your last name is different than when you received your degree, be sure to have the transcript sent indicating your new name.
- Meet subject area content requirements based on your Bachelors and/or Master's degree major.
- If your degree major is not in the area of certification you want to teach, you can pass a subject area exam to establish eligibility. Register for Florida Teacher Certification Exams at the FTCE website: www.fl.nesinc.com
- The FL DOE phone number is 800-445-6739.

Once you are hired in a full time instructional position, your Temporary Certificate will be issued by DOE. The statement will indicate all coursework and exams required to receive a Professional Teaching certificate.

If your degree major is in the area of certification you want to teach, you will still be required to pass that subject area exam and complete the remaining certification requirements for a Professional Teaching certificate in your three-year certificate validity period.

Please Note: The Bureau of Educator Certification will not process your application until your **official transcripts** have been received. Once your file is complete, it will take approximately 30 business days to issue an Official Statement of Status of Eligibility.

To better understand how this might apply to you:

Your bachelor's degree major is in Business Administration. You want to teach Elementary Education to grades 2-3. Passing the subject area exam in Elementary Education K-6 will establish eligibility for a temporary teaching certificate in Elementary Education.

Your bachelor's degree major is in Biology. You want to teach Biology at the High School level. Your coursework meets the specialization requirements for Biology. Your degree major will establish eligibility for a temporary teaching certificate in Biology without first passing the subject area exam.