

Identifying and Reporting Child Abuse and Neglect Class (One hour required online training)

For teachers who have not previously taken the DCF Child Abuse Reporting online training:

The Florida Department of Education (FLDOE) requires all teachers take the Department of Children and Families (DCF) training on identifying and reporting child abuse and neglect.

A web-based course developed by DCF is available to assist teachers in meeting this requirement. To access the course, teachers can go to the following link:

<https://www.myflfamilies.com/service-programs/abuse-hotline/training.shtml>

Select the first course listed under “Abuse Hotline / Training”: Identifying and Reporting Child Abuse and Neglect. Click on “new user” to create an account. You will receive an email indicating you have registered for the course. The course includes an introduction and two modules. It takes about 1 hour to complete the modules. Following completion of the second module, print the Certificate of Completion. (It is recommended to select “print preview” or “page set up” so that “landscape orientation” can be selected.)

Prior to completing the next step you will need to scan the certificate as a pdf. The last step is to log on to the district’s Professional Development System (PDS) to make an electronic request for one (1) hour of in-service credit. Log on to the PDS and follow the prompts. You will be required to upload the referenced pdf document as proof of completion.

Note: If you don’t remember if you took the class, you can look for it on your in-service history report or you can access the list of completers at this site:

<http://www3.fl-dcf.com/rcaan/reports/teachersCompleted.aspx>

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