

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
Human Resources Department
1960 Landings Boulevard
Sarasota, Florida 34231-3331
Telephone: (941) 927-9000, ext. 1200
Facsimile: (941) 927-4020

RECEIPT OF NOTIFICATION OF TERMINATION OF EMPLOYMENT

I, _____, have received a hand-delivered letter from the
(print employee name)

School Board of Sarasota County, Sarasota, Florida, notifying me of my termination of
employment with the School Board of Sarasota County.

Signature of Employee

Date

Signature of Cost Center Head
or Process Server

Date

Distribution: WHITE - *Employee* YELLOW - *Payroll* PINK - *Cost Center* GOLDENROD - *Human Resources*

RET: Master, 50Y aft term
Dupl, 1Y aft term

126-97-PER-HMR
Eff 7/30/97

An Equal Opportunity/Affirmative Action Agency