



**SARASOTA**  
County Schools

**Office of Accountability and Choice**

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SarasotaCountySchools.net

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## Office of School Choice and Charter Schools

Greetings Foreign Exchange Agency Representative:

I would like to personally notify you that Sarasota County Schools begins its annual foreign exchange students' open enrollment period on **February 1**. The enrollment period will **end 15 days prior to the start of the school year**.

If your organization is approved by the Council on Standards for International Educational Travel (CSIET) and is seeking to have foreign exchange students attend a Sarasota County public high school for the upcoming school year, you may visit Sarasota County Schools' web site, <http://www.sarasotacountyschools.net/departments/schoolchoice>, to review the ***Foreign Exchange Student Program's Application Submission and Admissions Timeline and the Eligibility Requirements and Procedures***. You may also download and complete the **required Foreign Exchange Student Program Application Checklist**.

I would appreciate receiving a brochure of advertisement describing your agency upon submission of the foreign exchange student application packet.

Please feel free to contact me if you have any questions and/or when you are ready to schedule the required foreign exchange application packet review. I can be reached at (941) 927-9000, ext 32255. My office hours are Monday through Friday from 8:00 A.M. to 4:30 P.M.

It is always a pleasure to welcome foreign exchange student visitors into the classrooms of Sarasota County Schools. Through this educational experience, unique learning opportunities are not only created for our exchange students, but also for the students, faculty and community members residing in Sarasota County.

Sincerely,

Katrina K. Ward, Ed.S.  
Supervisor, School Choice, Virtual School, and Charter Schools.