

Teachers Classroom Fire Safety Checklist

To be checked the first school day each month.

Items To Be Checked Monthly	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Egress paths are unobstructed (primary and secondary) (Maintain clear path between primary and secondary egress routes)										
Primary and Secondary exits are clear and unlocked (clear area the width and height of door and five feet back)										
Emergency Lights are unobstructed and working properly **										
Fire extinguishers are properly mounted, accessible and fully charged. (Check date tag for compliance) **										
Fire alarm pull station is clearly visible and unobstructed										
Flammables (i.e. art work, posters) posted on walls does not exceed 20% of the wall space										
No papers or flammable materials are on or above an exit door (primary or secondary)										
Extension cords are not being used as permanent wiring										
Evacuation plan is posted and shows primary and secondary egress route										
No storage on heat producing devices (i.e. water heaters, ovens)										

** Please report any of these marked deficiencies to the Facilities Services Department.

This monthly checklist is a tool that will help provide a safer learning environment for our students.