

ARTICLE XX - TEACHER ASSIGNMENT AND TRAVEL

K. Substitute Teachers

1. The Administration will make all reasonable effort to secure a substitute teacher for an absent classroom teacher.
2. Should the Administration be unable to secure a substitute teacher, the Administration will seek volunteers among the remaining teachers to teach the absent teacher's class during his or her planning period. That teacher will receive an equal number of hours of paid time, rounded up to the nearest hour for the lost planning time.
3. Teachers instructing an extra class period or absorbing students from an absent teacher's class will be compensated at their normal hourly rate for the extra time involved.
4. Other than in emergency situations, there will be no dispersal of students from an absent teacher's class to other classrooms.