I. The Superintendent shall develop a program of community involvement to enable students to meet the community service requirement for scholarship programs created by the Florida Legislature.

II. A community service activity shall be a service or benefit provided by the student to meet an identified need in the community. The activity should also provide a learning opportunity for the student.

III. An activity must be
   A. Fulfilled in a safe environment;
   B. Conducted outside the time allotted for the instructional program on a school day; and
   C. Approved in advance by the school principal or designee.

IV. Community Service
   A. The student shall not receive academic credit or any renumeration for the volunteer/community service work performed. The hours of volunteer/community service work must be documented in writing, and the document must be signed by the student, the student's parent or guardian, and a representative of the organization for which the student performed the work.
   B. For inclusion on the high school transcript, volunteer/community service hours must be submitted to the school's registrar on or before the student's graduation.