Business Management & Administration

**LOCAL EMPLOYERS**
- City & County Government
- Hospitals
- Long Term Care Facilities
- School Districts
- Restaurants
- Non-profit Organizations
- Retail Stores
- Law Offices
- Doctor’s Offices
- Hotels
- Realtor’s Offices
- Insurance Companies
- Grocery Stores
  - or own your own business!

**HIGH SCHOOL PROGRAMS**
- Accounting Applications (STC)
- Administrative Office Specialist (STC)
- Business Mgmt (SHS, SPHS, STC, VHS)
- International Business (RHS)
- Legal Administrative Specialist (STC)
- Medical Administrative Specialist (STC)

**INDUSTRY CERTIFICATIONS**
- Microsoft Office Specialist
- Microsoft Office Master
- Certified Medical Admin Assistant

**DEGREE PROGRAMS**
- Accounting
- Business Analytics & Info Systems
- Global Business
- Economics
- Management
- Interdisciplinary Entrepreneurship

**Job Titles**
- Entrepreneur
- General Manager
- Business Owner
- Administrative Specialist
- Bookkeeper
- Human Resources Director
- Business Analyst

**Average Hourly Wage**
Sarasota-Manatee Region
*Florida Statewide Demand Occupations List*
$19

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