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Technology Orientation

Quick Student Resource Guide

Use this guide to help you access all of the student resources available.

Office 365

STC Student access to OFFICE 365 for Outlook, Word, Excel, PowerPoint and more (High School students will access Office 365 through MYSCS)

In order to use, you must sign-in by going to www.office.com

ADULT STUDENTS AND HIGH SCHOOL PRIVATE, CHARTER, AND HOME SCHOOL STUDENTS:

Username:

S#####@sarasotacountyschools.net

Password:

MMDDYYYY (birthdate)

(i.e if you were born 01/07/2004 and your student number is 22161824)

Example Username:

S22161824@sarasotacountyschools.net

Example Password:

01072004

Blackboard

Teachers will give access information to the students if it is used in the STC Classroom

Some teachers use Blackboard for grades, others use FOCUS.



Email

ADULT STUDENTS:

Check your email in Outlook through Office 365.

HIGH SCHOOL STUDENTS

Check by going into MySCS

N#####@student.sarasotacountyschools.net

In this example your email address would be:

High School

N22161824@student.sarasotacountyschools.net

Adult

S22161824@sarasotacountyschools.net

All students will have access to Word, Excel, PowerPoint, and Outlook.

Focus Student Portal

Access

<https://suncoast.focusschoolsoftware.com/focus/>

**Please note that Internet Explorer does not work with Focus*

User Name

Student Number without the N or S

Password

Adult

MMDDYYYY (date of birth)

(or other password chosen when completing the online application)

High School

Pin Number

Things you can access in FOCUS:

- Class schedule
- All recorded/final grades
- Absences
- Test History for various certifications and exemptions
- Demographic info
- Invoices and making payments



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