

TESTING TUTORIAL INFORMATION

ALL TESTING DONE BY APPOINTMENT ONLY
Effective July 24, 2018

MICROSOFT TUTORIALS - Passing score varies by Job; see specific Job Description

For Sarasota County School Board Appointed Employees:

All Sarasota County School Board Appointed Employees can request access to Custom Guide. To request access, please submit a HELP ticket. You will receive a username and password allowing you to log in to:

- <http://lms.customguide.com/>

Username: school board e-mail address. **Password:** a# (lower case)

If you have difficulty logging into Custom Guide, please re-open the **HELP Ticket request**.

For Applicants seeking employment with Sarasota County Schools:

Tutorials are available at the following websites:

- <https://support.office.com/en-us/office-training-center>
- <https://edu.gcfglobal.org/en/subjects/office/>

REGISTRAR 2011 TRAINING MODULES – Passing Score 70%

THE FOLLOWING IS THE LINK TO THESE MODULES:

[Log in to Schoology](#)

Use the username and password below for access to the training modules:

Username: registrar001 **Password:** registrar001

BOOKKEEPING - Passing score varies by Job, see specific Job Description.

www.sarasotacountyschools.net >ABOUT US>DEPARTMENT LISTING>FINANCE & BUDGET>ACCOUNTING & ACCOUNTS PAYABLE UNDER PROCEDURE MANUAL>INTERNAL ACCOUNTS MANUAL

PARAPROFESSIONAL ASSESSMENT – Passing Score 464

Test preparation materials for Paraprofessionals are available online:

www.ets.org/parapro

CALL Suncoast Technical College TEST CENTER AT (941) 924-1365, EXT. 62322 OR 62236 TO SCHEDULE AN APPOINTMENT.