

Sarasota County Schools, Sarasota, Florida

## **TESTING TUTORIAL INFORMATION**

ALL TESTING DONE BY APPOINTMENT ONLY

Effective July 24, 2018

### **MICROSOFT TUTORIALS - Passing score varies by Job; see specific Job Description**

#### **For Sarasota County School Board Appointed Employees:**

Board Appointed Staff has access to Custom Guide:

- <http://lms.customguide.com/>

**Username:** school board e-mail address. **Password:** a# (lower case)

If you have difficulty logging into Custom Guide, please submit a **HELP Ticket**.

#### **For Applicants seeking employment with Sarasota County Schools:**

Tutorials are available at the following websites:

- <https://support.office.com/en-us/office-training-center>
- <https://edu.gcfglobal.org/en/subjects/office/>

### **REGISTRAR 2011 TRAINING MODULES – Passing Score 70%**

THE FOLLOWING IS THE LINK TO THESE MODULES:

[www.sarasotacountyschools.net](http://www.sarasotacountyschools.net) >FIND IT FAST>FOR EMPLOYEES>

Under the Grading and Learning section, click on **Blackboard LEARN**

Use the username and password below for access to the training modules:

**Username:** registrar001 **Password:** registrar001

### **BOOKKEEPING - Passing score varies by Job, see specific Job Description.**

[www.sarasotacountyschools.net](http://www.sarasotacountyschools.net) >ABOUT US>DEPARTMENT LISTING>FINANCE & BUDGET>ACCOUNTING & ACCOUNTS PAYABLE UNDER PROCEDURE MANUAL>INTERNAL ACCOUNTS MANUAL

CALL Suncoast Technical College TEST CENTER AT (941) 924-1365, EXT. 62322 OR 62236 TO SCHEDULE AN APPOINTMENT

Sarasota County Schools, Sarasota, Florida

**TESTING TUTORIAL  
INFORMATION**

ALL TESTING DONE BY APPOINTMENT ONLY

Effective July 24, 2018

**PARAPROFESSIONAL ASSESSMENT – Passing Score 464**

Test preparation materials for Paraprofessionals are available online:

[www.ets.org/parapro](http://www.ets.org/parapro)

**CALL Suncoast Technical College TEST CENTER AT (941) 924-1365, EXT. 62322 OR 62236 TO SCHEDULE  
AN APPOINTMENT**