

## CHAPTER 6.00 – HUMAN RESOURCES

### SICK LEAVE

6.549\*

- I. Sick Leave shall be granted when a full-time employee is unable to perform his or her duty on account of personal sickness, accident disability, or extended personal illness, or because of illness or death of father, mother, brother, sister, husband, wife, child, other close relative, or member of his or her own household and consequently has to be absent from work.
- II. Transfer of Sick Leave: The transferring in of sick leave from previous employment outside of the Sarasota County School District is not permitted.
- III. Each full-time instructional employee is entitled to four (4) days of sick leave as of the first day of employment of each current year and, thereafter, is credited with one additional day of sick leave at the end of each month of employment. All other employees shall be credited with four (4) days of sick leave at the end of the first month of employment of each contract year and shall thereafter be credited for one (1) day of sick leave for each month of employment which shall be credited to the employee at the end of the month and which may not be used before it is earned and credited to the employee. However, no employee may earn, during a fiscal year, more than a total of one day of sick leave for each month of employment.
- IV. Sick Leave Cap for Terminal Pay at Early or Normal Retirement or Upon Death: The sick leave cap is one hundred eighty (180) days. Also see School Board Rule 6.912. Effective July 1, 2004, the time charged against accumulated sick leave prior to retirement shall be that leave initially accumulated after July 1, 2004, on a first-in- first-out basis.

**STATUTORY AUTHORITY:**

**1001.41 (2); 1001.42. F.S.**

**LAWS IMPLEMENTED:**

**1001.43; 1012.66; 1012.61, F.S.**

**HISTORY:**

**Adopted: 8/21/01  
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Formerly: 4.118; 5.108**

**NOTES:**